

Windsor, Ontario April 5, 2013

A meeting of the **Family Aquatic Complex Steering Committee** is held this day commencing at 3:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Drew Dilkens, Chair
Mayor Eddie Francis
Councillor Ron Jones
Councillor Hilary Payne
Councillor Ed Sleiman
Councillor Fulvio Valentinis

Also present are the following resource personnel:

Shelby Askin-Hager, Deputy City Solicitor/Manager Purchasing & Risk Management
Joe Baker, Project Administrator
Onorio Colucci, Chief Financial Officer & City Treasurer
Pat Lewis, Marketing & Communications Officer
John Miceli, Executive Director of Parks and Facilities
Mike Palanacki, Executive Director Operations
Helga Reidel, Chief Administrative Officer
Don Sadler, Project Manager
Dan Seguin, Manager of Financial Accounting
Rob Slater, Executive Initiatives Coordinator
Mario Sonogo, City Engineer
George Wilkki, City Solicitor
Jan Wilson, Executive Director, Recreation & Culture
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 3:00 o'clock p.m. and the Steering Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by Councillor Sleiman, seconded by Councillor Jones,
That the minutes of the Family Aquatic Steering Committee meeting held February 7, 2013 **BE ADOPTED** as presented.
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **BUSINESS ITEMS**

4.1 **Financial Summary Update**

D. Seguin reports as of March 31, 2013, the Family Aquatic Complex project has incurred gross expenditures of \$40,985,067 (net of holdbacks). Grants received from OMAFRA to date amount to \$13,500,000 for a net project cost of \$27,485,067 prior to corporate recoveries. To date the remaining unencumbered and unspent balance in the overall project contingency account is \$846,026. He notes if the natatorium interior wall finishes in the amount of \$600,000 is approved this day, the unspent and unencumbered balance in the contingency account will be \$246,026.

In response to a question asked by Councillor Valentinis regarding if a budget has been determined to undertake a treatment on the west wall of the Complex, J. Wilson responds there is no budget figure for a wall treatment at this time.

Moved by Councillor Sleiman, seconded by Councillor Valentinis,
That the report of the Manager of Financial Accounting dated April 2, 2013 entitled "Financial Summary Update – March 31, 2013" **BE RECEIVED**.
Carried.

4.2 **Project Manager's Update**

D. Sadler reports a regular review of the construction schedule and meeting milestone dates allow that the Family Aquatic Complex will be open for the summer of 2013 to host the International Children's Games (ICG).

D. Sadler indicates construction will continue within the water park, but will be closed off to the public during the ICG. The west side along Bruce up to the north west entrance and the east side along Church up to the event banners will be combined with the southern for construction assembly area for the various trades, however, the construction fence will be screened and the area closed off to the general public.

D. Sadler advises Fire and Rescue Services has approved the fire safety plan for the International Children's Games.

D. Sadler states operational staff for the Complex will be trained and in place six weeks prior to the ICG.

In response to a question asked by Councillor Valentinis regarding the number of parking spaces available in the vicinity of the Family Aquatic Complex, M. Palanacki responds there are 241 spaces in Lot 23 (Caron and University) and 125 spaces in Lot 22 (University and Bruce).

Moved by Councillor Jones, seconded by Councillor Valetinis,
That the report of the Project Manager dated April 2, 2013 entitled "Project Schedule Family Aquatic Complex" **BE RECEIVED**.
Carried.

4.3 Approval of Natatorium Upgrades

The salient points of discussion relating to the natatorium upgrades for the Family Aquatic Complex are as follows:

- Wall treatment in the Owner's Statement of Requirements is a "functional" design" however, it does not match the caliber of the facility
- Ceramic tile the west and south wall on the exposed block up to the insulated panels
- Encapsulate the steel beams and rain water leaders
- Cover the west wall insulated panels with a solid colour patterned paneling and the south wall, behind the dive tower, with a stretched vinyl product to provide a clean look for television viewing
- Stucco finish the block on the north and east wall to match the second storey stucco of the spectators area
- Cover the dive tower structure with a polymer waterproof product to provide a consistent colour
- Seating for the judges of the events to be available
- West wall (240 feet) will be treated with a plasticized panel known as Trespa.

Moved by Councillor Sleiman, seconded by Councillor Valentins,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$600,000 from the Contingency Fund for interior wall treatments in the Natatorium of the Family Aquatic Complex and further, that the Project Sponsor and Project Manager **BE DIRECTED** to issue Change Orders for the wall treatments up to the budget cap and to report back the final costs to the Family Aquatic Complex Steering Committee.
Carried.

4.4 Dry Play Structure Approval

D.Sadler states the dry play structure area will be located adjacent to the health club on the second floor of the Complex. A suggestion is made to not incorporate the health club into the design but to allow more space to the dry play structure area. J.

Wilson notes she will review the business plan as the fitness equipment has not been purchased.

Moved by Councillor Sleiman, seconded by Councillor Payne,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$269,579 (including management fee and bonding) from the Furniture, Fixtures and Equipment budget for EllisDon/DeAngelis Joint Venture to supply and install a dry play structure in the Family Aquatic Complex.

Carried.

5. FAMILY AQUATIC COMPLEX EXECUTIVE COMMITTEE MINUTES

Moved by Councillor Jones, seconded by Councillor Valentinis,

That the minutes of the Family Aquatic Complex Executive Committee at its meetings held January 28, 2013, February 4, 2013, February 11, 2013, February 25, 2013 and March 4, 2013 **BE RECEIVED**.

Carried.

6. OTHER BUSINESS

D. Sadler states following the completion of the ICG, the facility will not reopen until the middle of December 2013. J. Wilson indicates a marketing plan for the Complex will commence in June 2013.

The Chair advises potentially, an LED screen will be placed on the east wall and wants to ensure the proper supports are in place. D. Sadler notes the supports have been placed on the wall facing Chatham Street.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 3:45 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR